

Non-Public Sessions

The Laconia School Board may meet in non-public session for any of the purposes set out in RSA 91-A:3. Upon motion, the vote to enter non-public session will be a recorded roll-call vote made in public session. The motion calling for a non-public session will state the matter(s) to be discussed and will state the statutory reason(s) for entering non-public session.

The Laconia School Board shall record minutes of all non-public sessions. Non-public session minutes will be made publicly available within 72 hours of the non-public session, unless the Board votes to seal the minutes. The Board may seal the minutes of a non-public session only by a two-thirds vote. The Board will only vote to seal minutes of non-public sessions if divulging such information would:

1. Adversely affect the reputation of a person other than a member of the Board;
2. Render a proposed Board action ineffective; or
3. Thwart safety considerations pertaining to terrorism or other emergency functions of the Board.

In the event that a concern involves a personal complaint relating to school personnel or any person connected with the school system, such concern is not satisfactorily resolved through other channels, and the matter directly relates to the duties of the School Board, as defined in NH Ed. 303.01, the School Board shall meet with the person or group wishing to speak to the Board in non-public session. If the topic to be discussed does not directly relate to the duties of the School Board, the Board, at the discretion of the Chairperson, may meet with the person or group. If the complaint has previously been presented to the Board by the person or group wishing to speak, the Board, at the discretion of the Chairperson, may choose to meet with that person or group. Unless agreed upon by the Board in advance, no presentation by a person or group in a non-public

session shall exceed fifteen (15) minutes.

Persons appearing before the School Board are reminded, as a point of information, that members of the Board are without authority to act independently as individuals in official matters. Thus, questions may be directed to individual School Board members, but answers must be deferred pending consideration by the full Board.

Board members and any persons attending a non-public session are duty-bound not to disclose any details of the discussion held.

The Superintendent or his/her designated representative may attend all non-public sessions at the pleasure of the Board, except those non-public sessions that pertain to the Superintendent's employment.

Legal References:

RSA 91-A:3, Non-Public Sessions

RSA 91-A:4, Minutes and Records Available for Public Inspection

RSA 42:1-a, Oaths of Town Officers: Manner of Dismissal; Breach of Confidentiality

Adopted: 6/12/16