

POLICY DEVELOPMENT/ADOPTION PROCEDURE

- Recommendations for the Board consideration of policies may come from Board members, the administration, employees of the school district or other individuals and/or groups.
- The Superintendent or designate will develop policy drafts and submit them to the School Board Policy Committee for review and discussion and would move those policy approved by the Policy Committee to the School Board for a first reading.
- At the first reading Board members will offer initial reactions and possible revisions and send the policy back to the policy committee for further discussion and consideration. The policy will come back at the next Board meeting for a second reading.
- Following a first reading by the Board, the proposed policy will be sent to Laconia Education Association, the Laconia Association of Support Staff, and the Educational Assistants of Laconia in accordance with the respective Agreements. Policies that affect the community will also be submitted to the president of each of the parent/teacher organizations for review and reaction by the groups. Also, proposed policies, whether revised or new, will be available at the Superintendent's office. Written responses will be submitted to the Superintendent of Schools within ten (10) school days.
- Policies at the end of the ten (10) days will then be forwarded to the Board in their original form, together with the comments of all reviewing parties, for a second reading.
- Policies will have a second reading between the tenth day and the twenty eighth day after the first reading.
- The proposed policies or changes to existing policies and the accompanying comments will be reviewed by the Board. The Board will approve, approve with modifications, or reject the proposed policies. The Board may return the proposal for further study and review, setting forth its concerns or suggested changes.

Adopted: May 22, 1956

Revised: 9-01-56, 5-13-86, 12-11-90, 3-4-97, 6-1-04, 2-9-16

Reviewed: October 16, 2012