

## **LACONIA ACADEMY**

The Laconia School Board strongly supports the Laconia Academy Program, also known as the Laconia Adult Evening High School Diploma Program, offered through Laconia Adult Education. The Board recognizes that people who have not completed their high school education will benefit from taking courses offered through the Laconia Academy Program in order to complete their high school education and receive a high school diploma. The Board's policy is that Laconia Academy credits may also be applied toward the Carnegie units required for graduation from other area high schools based on the following:

- No student will be allowed to take Laconia Academy classes unless he/she is 16 years of age or older unless pre-approved by the Director of Laconia Adult Education.
- Laconia Academy course options are available to "in-school" high school students who are presently carrying a full course load but do not have enough credits to graduate from their day high school program.
- "In-School" high school students wishing to register and take Laconia Academy courses must receive PRIOR approval from the high school principal or his/her designee and the Director of Laconia Adult Education.
- One (1) credit will be granted for each Laconia Academy course taken, providing a passing grade is earned. (For Laconia High School Students – See Policy IKFLA).
- Laconia Academy credits can be accepted by the sending area high school in fulfillment of credits needed to meet day high school graduation requirements.
- Each course offered at Laconia Academy will meet for not less than 45 classroom hours.
- Laconia Academy Attendance Policy: A student is allowed to be absent from class two (2) times. On the third (3<sup>rd</sup>) absence the student will be dropped from that class. If a student arrives late or leaves early it will count as one-half (1/2) an absence. Not returning to class after the break will count as one (1) full absence.
- In order to be eligible to receive a Laconia Academy High School Diploma a student must be enrolled in the Program for at least one (1) semester and be enrolled in a minimum of one (1) course.
- Credits will be transferred to Laconia Academy for course work successfully completed for which credit was granted by an approved high school and/or accredited post-secondary institution, or an adult high school diploma program.
- Credit may also be granted, with proper documentation, for apprenticeship programs, college courses, correspondence course work, homemaking, military experience, trade schools, volunteer/community service work, and work experience at the discretion of the Laconia Adult Education Director.

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- Laconia Academy requires twenty (20) Carnegie units for graduation.

Laconia Academy's graduation requirements include a minimum of twelve (12) required units as outlined: 4 English, 2 Social Studies, 1 U.S. History, 3 Math, 2 Science.

The remaining 8 units may be electives previously taken and passed at a regular daytime high school, adult evening high school diploma program, college, work experience, military experience, apprenticeship programs, homemaking, community service/volunteer work, or other life experiences.

- Laconia Academy also serves as an alternative to high school students unable to meet the graduation requirements of their daytime high school.
- Any student whose high school class of record has already graduated, who completes graduation requirements at Laconia Academy, will receive a Laconia Academy Diploma.
- The Laconia Academy Registration and Book Fees will be paid by the student, parent(s), or guardian(s).
- Only two (2) correspondence courses will be accepted toward Laconia Academy graduation credits.
- Two PLATO/Educational Software Program credits will be accepted by Laconia Academy as elective credits only.

**Adopted: July 20, 1999**  
**Revised: 4/20/04**